

**Government of Goa**

**Citizen's Charter of Directorate of**

**Prosecution**

**Shrama Shakti Bhavan, 7<sup>th</sup> Floor, Patto,**

**Panaji – Goa.**

**PIN CODE - 403001**

## **Citizen's Charter**

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## **Introduction**

The Directorate of Prosecution was established in the year 1982. The office of the Directorate of Prosecution is the Headquarter of the Prosecution of the State having its office in Shrama Shakti Bhavan, 7<sup>th</sup> floor, at Patto Panaji.

The Directorate is headed by a 'Director', who is an overall supervisory authority of the Prosecution in the State. The Director acts as the co-coordinator between the Investigating Agency and the Prosecutors. The prosecuting Agency is separate and independent from the Investigating Agency and also from the Judiciary.

The Directorate is responsible for the conduct of the prosecution in all the Courts in this State and has the liberty of scrutinizing the evidence in all the cases prior to their filing in the Courts and ensures that the investigation is conducted in accordance with law.

## **ORGANISATION**

The Directorate of Prosecution is headed by the Director of Prosecution who is appointed under Section 25A of Cr.P.C. The Chief Secretary to the Government of Goa is the Administrative Secretary for the Directorate of Prosecution. The Director of Prosecution is coming under Administrative control of Home Department.

At present there is 01 Deputy Director of Prosecution 01 Public Prosecutor and 04 Additional Public Prosecutors in the Hon'ble High Court. At Sessions level there are 22 Public Prosecutors, 31 Assistant Public Prosecutors, working under the Directorate. All the offices of the APPs and of the PPs are situated in the respective Court Premises, except those of PPs in the Hon'ble High Court presently the 16 posts of APP's are vacant.

Besides above, there are 54 Non - Gazetted Staff, out of which, 1 Head Clerk, 1 Accountant, 1 Stenographer, 7 UDCs, 25 LDCs, 18 Peons and 1 Driver is working in various offices.



## **Power & Duties of Officers**

### **Role and Responsibility**

#### **Director**

##### **(a) Supervisory and Administrative Responsibility:**

The Director of Prosecution is the Head of the Department is also the Reporting and Controlling Authority in respect of Public Prosecutors (PPs) and the Assistant Public Prosecutors (APPs).

The day-to-day functioning of the offices of the PPs and of the APPs including the PPs in High Court and those of Special PPs appointed by the Government comes under the direct administrative control of the Director of Prosecution. Further, the Director of Prosecution has the responsibility of supervising the functioning of the PPs and the APPs vis-à-vis the smooth, proper and effective conduct of the prosecution cases and issue suitable directions for the aforesaid purpose from time to time and as and when deemed necessary.

##### **(b) Rendering of Opinions:**

The Director renders legal advice/Opinion to the Police Department in the respect of cases exclusively triable by the Sessions Courts and also gives advice to the other Government Departments whenever required in criminal case. Legal opinion is sought on the matters relating to the feasibility of filing appeals/revision against the Orders of Courts in criminal cases/Appeals etc.

**(c) Training:**

Director also organizes trainings, seminars, workshops for the Prosecutors, so that they are kept abreast with the up to date knowledge, interpretations and amendments of various law and latest citations.

**(d) Financial Responsibility:**

Director looks after the financial matters and is the Budget Controlling Authority for offices of PPs and APPs.

**2. DEPUTY DIRECTOR OF PROSECUTION**

In view of the creation of the above post, the following duties are enlisted to be carried out by the Dy. Director of Prosecution

**Role and Responsibility**

- (a) Administrative control of all the APPs and PPs.
- (b) To furnish opinions in all criminal cases where the punishment is more than 7 years.
- (c) To act as the Assistance Public Information Officer under Right To Information Act.

- (d) To be the Sanctioning Authority in miscellaneous matters pertaining to the APPs and PPs in both the Districts under Business Allocation Rules.
- (e) To be the Sanctioning authority in respect of reimbursement claim of mobile and patrol for APPs and PPs in both the Districts.
- (f) To allot the workload before the concerned Criminal Court and also before the Revenue Courts.
- (g) To assess the performance of the Prosecutors.

### **PUBLIC PROSECUTORS (High Court)**

Public Prosecutors for High Court of Bombay, Goa Bench are appointed u/s 24(1) of Cr. P.C.

The office of the PP is situated at the following address.

<b>Sr.No.</b>	<b>Name of the Public Prosecutors</b>	<b>Office Address</b>
1.	Shri Shailendra Bhobe	Public Prosecutor, T-53, 3 <sup>rd</sup> floor, Alfran Plaza, M. G. Road, Panaji, Goa.
2.	Shri Pravin Faldessai	Additional Public Prosecutor, New High Court Building, Lyceum Complex, Altinho, Panaji.
3.	Shri Gauresh Nagvenkar	Additional Public Prosecutor, Nagvenkar Apartments, Shop No. 5, Gr. Floor, Near Mahalaxmi Temple, Panaji – Goa.
4.	Shri Nikhil Vaze	Additional Public Prosecutor, Edcon Mindspace, Behind Campal Trade Centre Nr. Taj Vivanta Campal Panaji- Goa
5.	Shri. Somnath Karpe	Additional Public Prosecutor, Off.F-4, 5 <sup>th</sup> Floor, Bhavan Apartments, Next to Siddharth Bhandodkar Bhavan, Near Mahalaxmi Temple, Panaji-Goa. 403001.

### **PUBLIC PROSECUTORS (Sessions Court)**

Public Prosecutors are appointed u/s 24(2) of the Criminal Procedure Code. There is a Regular cadre of Prosecuting Officers who are promoted as Public Prosecutors. They are Gazetted Officers in “Group A” cadre. Their offices are situated in the respective court building.

The offices of the PPs are situated at the following places:

<b>Sr.No.</b>	<b>Places</b>	<b>Phone No.</b>	<b>Number of Public Prosecutors</b>
1.	Panaji  a) District & Sessions Court Bldg., near Lyceum Complex, Altinho Panaji Goa  b) Children’s Court at 1 <sup>st</sup> floor, Shrama Shakti Bhavan, Patto Panaji.  c) FTC Court Under POCSO Act Near Old Secretariat Panaji-Goa.	2423766	07  02  02

2.	Mapusa (a) NDPS Court, Raj Raunak Bldg. Mapusa. (b) Addl. Sessions Court, Mapusa, Raj Raunak Building, Mapusa.	2253733	01  03
3.	Ponda (a) Addl. Sessions Court, Panaji		01
4.	Margao (a) Dist. & Session Court Bldg., Margao (b) Fast Track Court-I, Dist. & Sessions Court Bldg. Margao (c) Addl. Dist. & Sessions Judge-I (d) Add. Dist. & Sessions Judge-II	2704455  2704455	03  01 01 01

**Working hours:**

Working hours of the PPs are from 09.30 a.m. to 5.30 p.m. with lunch break from 1 p.m. to 2 p.m. However from 10 a.m. to 1 p.m. and from 2.30 p.m. to 5.30 p.m. they remain in their respective Courts, whenever cases are fixed for hearing by the courts.

**Powers, Duties and functions of Public Prosecutors/Addl. PPs.****(a) Basic functions:****(i) Public Prosecutors (High Court):**

The Public Prosecutors appointed in the Hon'ble High Court appear in Appeals and Revision against the Orders of the lower courts and other miscellaneous applications filed before the Hon'ble High Court against the State, Writ Petitions etc.

**(ii) Public Prosecutors (District & Sessions Court Level):**

The Public Prosecutors appointed under Section-24 of Cr. P.C. to appear before District and Sessions Court in Appeals and Revision against the Orders of the lower courts, before Session Courts and Additional Sessions Courts.

The Public Prosecutors are conducting prosecution of cases on behalf of the state in the Sessions Court, Addl. Sessions Court, Asst. Sessions Courts and Fast Track Courts in the State of Goa. The cases handled by the PPs are grave in nature and exclusively triable by the Sessions Courts. Such as murder, rape, etc and other offences for which punishment is more than 7 years.

In addition to their above duties the PPs are appointed as Special Public Prosecutors before specially designated courts under various special acts like NDPS Act, under Prevention of Corruption Act, Prevention of Atrocities on SC & ST etc.

The Public Prosecutors appear in the appeals and revisions filed against the order's of JMFCs, in the Sessions Courts. The PPs are also required to appear before the Chief Secretary in the appeals arising out of the cases under Goa Maintenance of Public Safety Act, 1988.

The PPs also appear in the hearing of the bail applications on behalf of the state.

The Senior PPs are also directed to give the opinion before filing the charge sheet in the cases to be filed on behalf of the state in the courts of Judicial Magistrate First Class.

**(b) Review of Judgement/Orders:**

The final Judgment and Order of either the Hon'ble High Court or Lower Court in a particular case is not an end in justice delivery system. Once the Judgment and Order is delivered by the court the same is required to be scrutinized by the Public Prosecutor who appeared in the matter. The PP has to examine the Judgment and Order vis-à-vis the feasibility of preferring an appeal to the next higher court and forward his/her opinion in the matter to the concerned Investigating Officer. The said officer after the requisite processing of the same, has to forward the file through S.P. to Home Department. The said file is then forwarded to Director of Prosecution through Home Department to render her opinion in the matter vis-a-vis the Judgment/Order of the court and the opinion thereon of the concerned PP and then submit the file to the Home Department, who in turn place the same before the Legal Advisor for further opinion if any. Thereafter the matter is submitted for the decision of the Government through Home Department.

### **ASSISTANT PUBLIC PROSECUTORS**

Assistant Public Prosecutors are Gazetted Officers in Group “A” cadre and are appointed u/s 25 of the Criminal Procedure Code. The APPs are appointed for conducting Criminal cases in the Courts of Judicial Magistrate First Class (JMFC) and before Executive Magistrates at Respective Talukas.

The details of the offices of the APPs are as under:

<b>Sr. No.</b>	<b>Places</b>	<b>Address</b>	<b>Phone</b>	<b>No. of APPs</b>
1.	Panaji	(a)JMFC Court Lyceum Complex, Altinho Panaji Goa	2423766	06
2.	Mapusa	Civil & Criminal Court Building	-----	04
3.	Margao	Civil & Criminal Court Building	2715784	06
4.	Vasco	Civil & Criminal Court Building	-----	03
5.	Quepem	Civil & Criminal Court Building	-----	02
6.	Sanguem	Civil & Criminal Court Building	-----	01
7.	Canacona	Civil & Criminal Court Building	-----	01
8.	Pernem	Civil & Criminal Court Building	-----	01

9.	Ponda	Civil & Criminal Court Building	-----	03
10.	Valpoi	Civil & Criminal Court Building	-----	01
11.	Bicholim	Civil & Criminal Court Building	-----	02
12.	Merces	Juvenile Justice Board, Apna Ghar Merces	-----	01

### **Working hours**

Working hours of the APPs are from 09.30 a.m. to 5.30 p.m. with lunch break from 1 p.m. to 2 p.m. However from 10 a.m. to 1 p.m. and from 2.30 p.m. to 5.30 p.m. they remain in their respective Courts, whenever cases are fixed for hearing by the courts.

The contact numbers & the Pay Scale of the Public Prosecutors representing in High Court are as under.

<b>Sr. No.</b>	<b>Name of the PP/APP</b>	<b>Designation</b>	<b>Place of working</b>	<b>Contact Numbers</b>	<b>Pay Scale</b>
1.	Shri. Shailendra Bhobe	Public Prosecutor	High Court	9823165663	Professional Fee Retainership Rs. 1,50,000/- p.m. amount per appearance 5000 X max 30 appearances
2.	Shri Pravin Faldessai	Additional Public Prosecutor	High Court	9422446598	Professional Fee Retainership Rs. 75000/- amount per appearance 2500 X max 30 appearances
3.	Shri Gauresh Nagvenkar	Additional Public Prosecutor	High Court	9421241737	Professional Fee Retainership Rs. 100000/- amount per appearance 3000 X max 30 appearances
4.	Shri. Nikhil Vaze	Additional Public Prosecutor	High Court	0832-2438382	As Professional Fee Retainership Rs. 1,00,000/- amount per appearance 3000 X max 30 appearances

5.	Shri. Somnath Karpe	Additional Public Prosecutor	High Court	9822587373	Professional Fee Retainership Rs. 1,50,000/- p.m. amount per appearance 5000 X max 30 appearances
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The contact numbers & the Pay Scale of the Public Prosecutors and the Assistant Public Prosecutors representing the State in Criminal cases in various courts are as under.

<b>Sr. No.</b>	<b>Name of the PP/APP</b>	<b>Designation</b>	<b>Place of working</b>	<b>Contact Numbers</b>	<b>Pay Scale</b>
1.	Ms Milena Gomes Pinto	Deputy Director	Panaji	9822134280	Level – 12
2.	Smt. Anuradha Talaulikar	Public Prosecutor	Panaji	9850195556	Level – 11
3.	Ms Sushma Naik Mandrekar	Public Prosecutor	Panaji	9822143101	Level – 11
4.	Shri. V.G. Costa	Public Prosecutor	Margao	822486519	Level – 11
5.	Smt. Anna Braganza Mendonza	Public Prosecutor	Panaji	9423307209	Level - 11
6.	Shri. Roy D'Souza	Public Prosecutor	Mapusa	9422455588	Level - 11
7.	Shri. Devanand Korgaonkar	Public Prosecutor	Margao	9823197488	Level - 11
8.	Shri. Ralstan Baretto.	Public Prosecutor	Mapusa	9822137292	Level - 11
9.	Smt. Archana S. Bhobe	Public Prosecutor	POCSO Panaji	9422445719	Level - 11

10.	Smt. Jennifer Santamaria	Public Prosecutor	Mapusa	9423313773	Level - 11
11.	Shri. Utkarsh B. Avde	Public Prosecutor	Margao	9822087243	Level - 11
12.	Smt. Tema S. Narvekar	Public Prosecutor	Panaji	9823850424	Level - 11
13.	Shri. Sanjay Samant	Public Prosecutor	Panaji	9423055859	Level - 11
14.	Shri. Govind Gaonkar	Public Prosecutor	Margao	9527464389	Level - 11
15.	Mr. Darshan Gawas	Public Prosecutor	Panaji	9923741797	Level - 11
16.	Shri. Rajaram Dessai	Public Prosecutor	Panaji	9421192799	Level - 11
17.	Smt. Shilpa Nagvenkar	Public Prosecutor	Margao	9850926016	Level - 11
18.	Ms. Prashila P. Narulkar	Public Prosecutor	Mapusa	9823836694	Level - 11
19.	Shri. Narayan P. Kalangutkar	Public Prosecutor	Panaji	9423318555	Level - 11
20.	Shri. Coleman Rodrigues	Public Prosecutor	Panaji	9881811732	Level - 11

21.	Smt Swati Parab Gaonkar	Public Prosecutor	Panaji	7588484911	Level - 11
22.	Shri Jyotin Thakkar	Public Prosecutor	Margao	9822185354	Level - 11
23.	Shri. Shivram A. Patil	Public Prosecutor	Panaji	9823531101	Level - 11
24.	Smt Sidhi Sawant	Assistant Public Prosecutor	Panaji	9226387316	Level - 10
25.	Siddharth Prabhudessai	Assistant Public Prosecutor	Quepem	9850125934	Level - 10
26.	Smt Tina K. Gurav	Assistant Public Prosecutor	Quepem	9923641143	Level - 10
27.	Kum Cyndiana Silva	Assistant Public Prosecutor	Margao	7775016112	Level - 10
28.	Shri Sanford W. Fernandes	Assistant Public Prosecutor	Margao	9860234670	Level - 10
29.	Shri Atchut N. Goltekar	Assistant Public Prosecutor	Bicholim	9623454285	Level - 10
30.	Shri Suresh A. Talawnekar	Assistant Public Prosecutor	Mapusa	9923666625	Level - 10

31.	Savita T. Madkaikar	Assistant Public Prosecutor	Ponda	9764247682	Level - 10
32.	Anirudha A. Prabhu Chimulkar	Assistant Public Prosecutor	Sanguem	9168233012	Level - 10
33.	Ian Savio Pimenta	Assistant Public Prosecutor	Margao	8007452537	Level - 10
34.	Sitaram M. Redkar	Assistant Public Prosecutor	Pernem	9822380819	Level - 10
35.	Valanka @Laxmi Babu Redkar	Assistant Public Prosecutor	Ponda	9916902295	Level-10
36.	Shivani P. Bodke	Assistant Public Prosecutor	Panaji	7020168032	Level-10
37.	Latoya Carvalho	Assistant Public Prosecutor	Margao	9922861593	Level-10
38.	Joyce Rodrigues	Assistant Public Prosecutor	Panaji	9921949606	Level-10
39.	Laxman Sawant	Assistant Public Prosecutor	Vasco	7020960645	Level-10

40.	Manoj Naik	Assistant Public Prosecutor	Vasco	9823188581	Level-10
41.	Harshal Ghate	Assistant Public Prosecutor	Mapusa	9881773153	Level-10
42.	Sukruti Chodankar	Assistant Public Prosecutor	Bicholim	9545795085	Level-10
43.	Sandhya Naik	Assistant Public Prosecutor	Vasco	9545503345	Level-10
44.	Prilam Phadte	Assistant Public Prosecutor	Panaji	8308467847	Level-10
45.	Pritam Surlikar	Assistant Public Prosecutor	Ponda	9764238824	Level-10
46.	Tejas Pawar	Assistant Public Prosecutor	Mapusa	9823833674	Level-10
47.	Narendra Arjun Velip	Assistant Public Prosecutor	Canacona	9765610281	Level-10
48.	Kum. Tsunamilaxmi D. Kolamkar	Assistant Public Prosecutor	Directorate of Prosecution Panaji	7972021236	Level-10

49.	Shri Narayan D. Govekar	Assistant Public Prosecutor	JJB & APP Panaji	9922032462	Level-10
50.	Shri Ajay A. Halarnekar	Assistant Public Prosecutor	Panaji	8806458657	Level-10
51.	Shri Tejas D. Chodankar	Assistant Public Prosecutor	Mapusa	9822719222	Level-10
52.	Sampada D. Verenkar	Assistant Public Prosecutor	Margao	8600151970	Level-10
53.	Chandrakant Sawant	Assistant Public Prosecutor	Bicholim	7798878432	Level-10
54.	Amey Barad	Assistant Public Prosecutor	Vasco	9561381987	Level-10

**The details of the clerical staff employed in the Department of Directorate of Prosecution is as under.**

<b>Sr.No</b>	<b>Name</b>	<b>Designation</b>	<b>Place of working</b>	<b>Telephone No.</b>	<b>Pay Scale</b>
1.	Shri. Giridhar Gawade	Accountant	Office of Directorate of Prosecution, Panaji	0832-2438278	Level - 6
2.	Shri. Sandeep Prabhu	Head Clerk	Office of Directorate of Prosecution, Panaji	0832-2438278	Level – 6
3.	Ms.Pradnya Painginkar	UDC	Office of APP, Margao	0832-2715784	Level – 4
4.	Shri Nilesh Naik	UDC	Office of APP, Ponda	_____	Level – 4
5.	Ms.Vaibhavi Khedekar	UDC	Office of PP, Margao	0832-2715784	Level – 4
6.	Ms. Sangeeta @ Pallavi P. Naik	UDC	Office of APP, Margao	_____	Level – 4
7.	Ms. Jasmin Parsekar	UDC	Office of APP Panaji	_____	Level – 4
8.	Shri. Krishna Kumar Mishra	UDC	Office of APP Panaji	_____	Level – 4
9.	Shri.Rajendra Malpekar	UDC	Office of APP, Vasco		Level – 4
10.	Ms. Diana Abreo	Steno	Office of Directorate of Prosecution, Panaji		Level – 4
11.	Ms. Lizanne Hilda D'Costa	LDC	Office of PP Margao	0832-2704455	Level – 2

12.	Ms. Manali Surlakar	LDC	Office of PP CC Panaji		Level – 2
13.	Shri. Shailendra Naik	LDC	Office of APP Bicholim	0832-2438278	Level – 2
14.	Shri. Rahul Naik	LDC	Office of Directorate of Prosecution Panaji		Level – 2
15.	Shri. Santosh Naik	LDC	Office of PP, Panaji	0832-2423766	Level – 2
16.	Ms. Maya A. Rane	LDC	Office of POCSO Act, Panaji-Goa		Level – 2
17.	Ms. Anita Naik	LDC	Office of Directorate of Prosecution Panaji	0832-2438278	Level – 2
18.	Ms. Tanvi Naik	LDC	Office of Directorate of Prosecution Panaji	0832-2438278	Level – 2
19.	Shri. Uday Korgaonkar	LDC	Office of APP, Mapusa	0832-2253733	Level – 2
20.	Shri. Rajesh Verenkar	LDC	Office of Directorate of Prosecution Panaji	0832-2438278	Level – 2
21.	Miss. Jessy Veronica Fernandes	LDC	Office of Deputy Directorate of Prosecution Panaji	0832-2438278	Level – 2
22.	Shri. Dayanand Pagui	LDC	Office of APP, Canacona		Level – 2
23.	Ms. Anjali Pednekar	LDC	Office of APP, Vasco		Level – 2
24.	Shri. Milind Morajkar	LDC	Office of APP, Mapusa		Level-2
25.	Shri. Gajanan Gaonkar	LDC	Office of APP, Valpoi		Level-2
26.	Shri. Keval Shirodkar	LDC	Office of APP, Bicholim		Level-2
27.	Shri. Prabhakar Parab	LDC	Office of PP, Panaji		Level-2

28.	Shri. Prasad Mhalsekar	LDC	Office of APP, Sanguem		Level-2
29.	Shri. Suryakant Naik	LDC	Office of APP, Mapusa		Level-2
30.	Mrs. Sanchita Bhandodkar	LDC	Office of APP, Panaji		Level-2
31.	Shri. Hari Ghadi	LDC	Office of Directorate of Prosecution, Panaji	0832-2438278	Level-2
32.	Shri. Manik Gaonkar	LDC	Office of PP, Margao		Level-2
33.	Mrs. Suvarna @ Pradnya Govekar	LDC	Office of Directorate of Prosecution, Panaji	0832-2438278	Level-2
34.	Shri.Sachin Salgaonkar	LDC	Office of APP, Ponda		Level-2
35.	Shri. Bhavesh Alornekar	LDC	Office of APP, Ponda		Level-2
36.	Shri. Santosh Naik	MTS	Office of APP, Quepem		Level – 1
37.	Shri. Sainath Borkar	MTS	Office of APP, Ponda		Level – 1
38.	Shri. Vishant Sawant	MTS	Office of APP Bicholim		Level – 1
39.	Shri. Gopal Ganachari	MTS	Office of Directorate of Prosecution Panaji		Level – 1
40.	Shri. Rajendra Jalmi	MTS	Office of APP, Valpoi		Level – 1
41.	Shri.Dattaram Kalangutkar	MTS	Office of APP, Mapusa		Level – 1

42.	Shri. Ashok Raut	MTS	Office of Advocate General, Panaji	0832-2226980	Level – 1
43.	Ms. Shalan Naik	MTS	Office of PP, Margao		Level – 1
44.	Ms. Vidhya Morye	MTS	Office of APP, Margao	0832-2704455	Level – 1
45.	Ms. Vandana Naik	MTS	Office of APP, Vasco	0832-2717584	Level – 1
46.	Mr. Raulu Borkar	MTS	Office of PP, Panaji	0832-2423766	Level – 1
47.	Mr. Rupesh Kalangutkar	MTS	Office of APP, Pernem		Level – 1
48.	Mr. Shubam Govekar	MTS	Office of APP, Mapusa	0832-2438278	Level – 1
49.	Shri. Prajyot Gawandi	MTS	Office of POCSO Act, Panaji		Level – 1
50.	Shri. Viplesh Mesta	MTS	Office of APP, Panaji		Level-1
51.	Ms. Kajal Bandodkar	MTS	Office of Directorate of Prosecution, Panaji		Level-1
52.	Shri. Viraj Torlekar	MTS	Office of PP, Children's court, Panaji		Level-1
53.	Shri. Rupesh Tivrekar	MTS	Office of Directorate of Prosecution, Panaji		Level-1
54.	Shri. Rajendra Jalmi	MTS	Office of APP, Valpoi		Level-1
55.	Shri. Deelip Parab	Driver	Office of Directorate of Prosecution, Panaji		Level – 1

## **Duties and functions of Asst. Public Prosecutors:**

### **(a) Basic functions:**

The Asst. Public Prosecutors conduct criminal cases before Judicial Magistrates First Class, Chief Judicial Magistrates, Executive Magistrates and in inquiries/proceedings before the special Magistrates.

In Addition to cases filed by the police, they also deal with criminal cases of other Departments such as Directorate of Food and Drugs Administration, Labour Department, Forest Department, Town and Country Planning Department etc.

### **(b) Review of Judgement/Orders:**

The final Judgment and Order of the trial court in a particular case is not an end in justice delivery system. Once the Judgment and Order is delivered by the court the same is required to be scrutinized by the Assistant Public Prosecutor who appeared in the matter. The APP has to examine the Judgment and Order vis-à-vis the feasibility of preferring an appeal to the next higher court and forward his/her opinion in the matter to the concerned Investigating Officer. The said officer after the requisite processing of the same, has to forward the file through S.P. to Home Department. The said file is then forwarded to Director of Prosecution through Home Department to render her opinion in the matter vis-à-vis the Judgment/Order of the court and the opinion thereon of the concerned APP and then submit the file to the Home Department, who in turn place the same before the Legal Advisor for further opinion if any. Thereafter the matter is submitted for the decision of the Government through Home Department.

**(c) Drawing and disbursing Officer:**

The Senior most Assistant Public Prosecutor of the respective office also performs the function of Drawing and Disbursing officer.

**(d) Delegado:**

The function of “Delegado” (who corresponds to the Representative of the Government before the court) is preformed by the Assistant Public Prosecutor under family laws of Goa, Daman and Diu.

In their capacity as “Delegado” the APPs play a major role in the Adoption of Minors, Inventory Proceedings, Wills, Succession Deeds etc. to protect the interest of the minors. They also grant sanctions, for exemption from mandatory marriage notice period for marriages in cases of urgent Marriage Registrations.

**Motto**

The Prosecutors are always ready and willing to entertain and help the Members of society who approach them with their problems and difficulties, in the criminal matters, in which such member of the society is concerned. These problems are handled with a sense of responsibility and prompt legal advice is rendered as this Directorate, believes in its Motto:-

*‘LET JUSTICE BE DONE AT ALL LEVELS’.*

### **List of Acts**

<b>Sr. No.</b>	<b>Name</b>	<b>Year</b>
116.	The Juvenile Justice Act, 2015	2017
117.	The SC/ST Act, 1989	2017
118.	The Prevention of Corruption Act, 1988	2019
119.	The Criminal Law Amendment Act,	2018
120.	The Passport Act, 1967	2018
121.	The Citizenship Act, 1955	2004
122.	The Foreigners Act, 1946	2019
123.	The Motor Vehicles Act, 1988	2005
124.	The NDPS Act, 1985	2016
125.	The Information Technology Act, 2000	2009
126.	The Dowry Prohibition Act, 1961	2006
127.	The National Highways Act, 1956	2017
128.	The Arms Act, 1959 with Rules	
129.	The Representation of People Act, 1950	2014
130.	The POCSO Act, 2012	2018
131.	The Food Safety & Standards Act, 2006	2013
132.	The Child Labour Act, 1986	2007
133.	The Bonded Labour System Act, 1976	2007
134.	The Workmen's Compensation Act, 1923	2005
135.	The Registration of Birth & Deaths Act, 1969	2004
136.	The General Clauses Act, 1897	2004
137.	The Advocates Act, 1961	2004
138.	The Notaries Act, 1952	2005
139.	The National Security Act, 1980	2016
140.	The Foreign Exchange Regulation Act, 1973	2004

141.	The Foreign Marriage Act, 1969	2004
142.	The Explosives Act, 1884	2005
143.	The Immoral Traffic Act, 1956	2004
144.	The Negotiable Instruments Act, 1881	2004
145.	The Essential Commodities Act, 1955	2016
146.	The PDPP Act, 1984	2016
147.	The Identification of Prisoners Act, 1920	2016
148.	The Prevention of Insult to National Honour Act, 1971	2016
149.	The Unlawful Activities Act, 1967	2005
150.	The Contract Labour Act, 1970	2005
151.	The Real Estate Act, 2016	2016
152.	The Trade Marks Act, 1999	2005
153.	The Indian Forest Act, 1927	2018
154.	The Bankers' Books Evidence Act, 1891	2019
155.	The Prevention of Cruelty to Animals Act, 1960	2004
156.	The Central Motor Vehicles Rules, 1989	2004
157.	The Drugs & Cosmetics Act, 1940	2004
158.	The Limitation Act, 1963	2012
159.	The Transplantation of Human Organs, Act, 1994	2007
160.	The Court Fees Act, 1870	2004
161.	The Cable Television Networks Act, 1995	2005
162.	The Factories Act, 1948	2005
163.	The Majority Act, 1875	2005
164.	The Young Persons Act, 1956	2005
165.	The Cinematograph Act, 1952	2004
166.	The Oaths Act, 1969	2004
167.	The Indian Trusts Act, 1882	2005
168.	The Press & Registration of Books Act. 1867	2004

169.	The Conservation of Foreign & Prevention of Smuggling Activities Act, The Smugglers & Foreign Exchange Manipulators, Act, 1976	2004
170.	The Mental Health Act, 1987	2016
171.	Insurance Act, 1938	2013
172.	Insecticides Act, 1968	2013
173.	Customs Act, 1962	2013
174.	Railways Act, 1989	2013
175.	Recovery of Debts due to Banks and Financial Institutions Act, 1993	2013
176.	Reserve Bank of India, Act, 1934	2013
177.	Supreme Court Rules, 1966	2013
178.	Indecent Representation of Women Act, 1986	2013
179.	Indian Stamp Act, 1899	2013
180.	Interstate Migrant Workman Act, 1979	2013
181.	Industrial Employment Act, 1946	2013
182.	Telecom Regulatory Authority of India Act, 1997	2013
183.	Copyright Act, 1957	2013
184.	Petroleum Act, 1934	2013
185.	Competition Act, 2002	2013
186.	Limited Liability Partnership Act, 2008	2013
187.	Indian Succession Act, 1925	2013
188.	Wild Life Protection Act, 1972	2013
189.	Gas Cylinders Rules, 2004	2013
190.	Water Act, 1974	2013
191.	Legal Metrology Act, 2009	2013
192.	Laws of Preventive Detention Past & Present	2013
193.	Payment of Wages Act, 1936	2013

194.	Hindu Minority & Guardianship Act, 1956	2013
195.	Designs Act, 2000	2013
196.	Drugs & Magic Remedies Act, 1954	2013
197.	Banking Regulation Act, 1949	2013
198.	Indian Telegraph Act, 1885	2013
199.	Equal Remuneration Act, 1976	2013
200.	Payment of Bonus Act, 1965	2013
201.	Payment of Gratuity Act, 1972	2013
202.	Family Courts Act, 1984	2013
203.	Guardians & Wards Act, 1890	2013
204.	Prevention of Blackmarketing & Maintenance of Supplies of Essential Commodities Act, 1980	2013
205.	Maternity Benefit Act, 1961	2013
206.	Special Marriage Act, 1954	2013
207.	Indian Divorce Act, 1869	2013
208.	Persons with Disabilities Act 1995	2013
209.	Provident Funds Act, 1925	2013
210.	National Bank for Agriculture & Rural Development Act, 1981	2013
211.	Commissions of Inquiry Act, 1952.	2013
212.	Protection of Women Rights Act, 1993	2013
213.	Railway Property Act, 1966	2013
214.	Right of Children to Free and Compulsory Education Act, 2009	2013
215.	Official Languages Act, 1963	2013
216.	Official Secrets Act, 1923	2013
217.	Probation of Offenders Act, 1958	2013

218.	Right to Fair Compensation & Transparency in Land Acquisition, Rehabilitation & Resettlement Act, 2013.	2013
219.	Sexual Harassment of Women at Work Place Act, 2013	2013
220.	Securitisation & Reconstruction of Financial Assets and Enforcement of Security Interest Act, 2002	2013
221.	Prohibition of Child Marriage Act, 2006	2013
222.	Medical Termination of Pregnancy Act, 1971	2013
223.	Prevention of Money Laundering Act, 2002	2013
224.	Terrorist Affected Areas Act, 1984	2013
225.	Contempt of Courts Act, 1971	2013
226.	Electricity Act, 2003	2013
227.	Employees Compensation Act, 1923	2013
228.	Patents Act, 1970	2013
229.	Environment Act, 1986	2013
230.	Minimum Wages Act, 1948	2013

## **Local Legislation Act**

1.	The Right to Information Act, 2006
2.	The Citizen Charter, DOP
3.	The Family Laws, Goa Daman & Diu, ----- Vol. I
4.	The Family Laws, Goa Daman & Diu, ----- Vol. II
5.	The GDD Contract Labour Rules, 1972
6.	The Goa Prevention of Begging Act, 1972
7.	The Goa Maintenance of Public Order & Safety Act, 1988
8.	The Mamlatdars Court Act & Rules
9.	The Regulation of the Captain of Ports Department
10.	The Goa Public Health Act, 1985 & Rules
11.	The Goa Govt. General Pool Residential Accommodation Allotment Rules, 1995
12.	The Indian Forest Act, 1927 & Goa Forest Rules, 1964
13.	The Goa Ancient Monuments & Archaeological Sites and Remains Act, 1978.
14.	The Goa Children's Act, 2003
15.	The Goa Shops & Establishments Act, 1973 & Rules 1975.
16.	The Standard of Weights and Measures Act, 1985 & Rules 1987

**(7) CONTACT DETAILS**

**Mrs. Poonam Santosh Bharne,  
Director of Prosecution  
Shrama Shakti Bhavan**

**7<sup>th</sup> Floor, Patto Plaza,  
Panaji – Goa.**

**Tel. Office: 2437665, 2438278**

**Mobile No:9420165464**

**Email id: dir-dp.goa@nic.in**

**Fax- 2437665.**

**(8) RTI – Right To Information Act, 2005**

**PIO & APIO UNDER RIGHT TO INFORMATION ACT 2005**

<b>PIO &amp; APIO</b>	<b>Name &amp;Designation Of the Officer</b>
<b>PUBLIC INFORMATION OFFICER</b>	<b>Mrs. Milena Gomes e Pinto</b> <b>DEPUTY DIRECTOR OF PROSECUTION</b>
<b>ASSITANT PUBLIC INFORMATION OFFICER ATTACHED TO DIRECTORATE OF PROSECUTION OFFICE</b>	<b>Ms. Tsunamilaxmi Kolamkar</b> <b>ASSISTANT PUBLIC PROSECUTOR</b>
<b>APPELLATE AUTHORITY</b>	<b>Mrs. Poonam S. Bharne</b> <b>DIRECTOR OF PROSECUTION</b>

## **About Public Grievances**

Public Grievance means any communications from a member of Public including a retired Government Official who has either approached the Government office for a service and finding himself aggrieved at the response has drawn attention to the issue or who has been affected by the action or inaction of a Government office in the delivering of services and has raised the matter for redressal.

### **Public Grievance Officers**

Head of the Department i.e. Director of Prosecution function as a Public Grievance Officer at the **State Level.**

Name of Public Grievance Officer – Mrs. Poonam Santosh Bharne

Designation - Director of Prosecution

Contact No. – Tel (O) 2437665/2438278

(M) 9420165464

Email ID – [dir-dp.goa@nic.in](mailto:dir-dp.goa@nic.in)

## **Public Grievance Officer at District Level:**

### **North-Goa**

Name of the Public Grievance Officer: Smt. Anuradha Talaulikar ,  
Designation: Public Prosecutor,  
Address: Officer of Public Prosecutor,  
District & Sessions Court Building,  
Lyceum Complex, North Goa at Panaji.  
  
Contact No.: Tel (O) 2423766  
(M) 9420165464

### **South-Goa**

Name of the Public Grievance Officer: Shri. Devanand Korgaonkar,  
Designation: Public Prosecutor,  
Address: Officer of Public Prosecutor,  
District & Sessions Court Building,  
South Goa at Margao.  
  
Contact No.: Tel (O) 2704455  
(M) 9823197488

Website Address: [www.grievances.goa.gov.in](http://www.grievances.goa.gov.in)

## **Meetingless day**

Every Tuesday is declared as meeting less/ No Meeting day. Three hours are fixed from 10:00 hrs to 13:00 hrs for grievance redressed.

**The following information is published for the public as required under section 4(1) (b) (xi) about the budget allotted to the Directorate of Prosecution indicated the particulars of all Revenue & Capital expenditure.**

# FUNDS ALLOTTED TO DIRECTORATE OF PROSECUTION

## PANAJI-GOA

DEMAND 05 (PROSECUTION)

(Rs. in Lakhs)

DEMAND, MAJOR, SUBMAJOR, MINOR AND DETAIL HEADS	REVISED BUDGET ESTIMATES 2024-2025		
	REVENUE	CAPITAL	TOTAL
TOTAL DEMAND 05 [2014, 2071]	<b>1966.55</b>	--	<b>1966.55</b>
2014 Administration of Justice	<b>1866.55</b>	--	<b>1866.55</b>
114 Legal Advisers and Counsels	<b>1866.55</b>	--	<b>1866.55</b>
01 Public Prosecutors (North Goa)	<b>1235.21</b>	--	<b>1235.21</b>
01 SALARIES	931.56	--	931.56
02 WAGES	0.50	--	0.50
03 OVERTIME ALLOWANCE	--	--	--
06 OUTSOURCING OF DEOs & OTHER SERVICES	18.00	--	18.00
07 OUTSOURCING OF UTILITY ATTENDANTS	18.00	--	18.00
08 MAINTANANCE OF I.T. EQUIPMENTS	2.00	--	2.00
09 MAINTANANCE OF NON I.T. EQUIPMENTS/MACHINER	0.50	--	0.50

10 MAINTANANCE OF CARS & OTHER VEHICLE	0.50	--	0.50
11 DOMESTIC TRAVEL EXPENSES	1.00	--	1.00
13 OFFICE EXPENSES	45.00	--	45.00
14 RENTS, RATES, TAXES	12.45	--	12.45
17 REFRESHMENT CHARGES	0.10	--	0.10
19 STATIONERY EXPENSES	2.50	--	2.50
26 ADVERTISING AND PUBLICITY	0.10	--	0.10
27 MINOR WORKS			
	170.00	--	170.00
28 PROFESSIONAL SERVICES			
	3.00	--	3.00
29 TELEPHONE/MOBILE CHARGES			
	13.00	--	13.00
34 SCHOLARSHIP/STIPEND			
	10.00	--	10.00
36 PROCUREMENT OF I.T. EQUIPMENTS			
	5.00	--	5.00
37 FURNITURE EXPENSES			
	1.50	--	1.50
38 ELECTRICITY CHARGES			
	0.50	--	0.50
50 OTHER CHARGES			

02 Public Prosecutors (South Goa)	631.34	--	631.34
01 SALARIES	611.58	--	611.58
02 WAGES	0.50	--	0.50
08 MAINTANANCE OF I.T.EQUIPEMENT	0.01	--	0.01
09 MAINTANANCE OF NON I.T. EQUIPMENTS/MACHINER	0.50	--	0.50
11 DOMESTIC TRAVEL EXPENSES	1.00	--	1.00
13 OFFICE EXPENSES	15.00	--	15.00
19 STATIONERY EXPENSES	0.01	--	0.01
27 MINOR WORKS	--	--	--
28 PROFESSIONAL SERVICES	0.50	--	0.50
29 TELEPHONE/MOBILE CHARGES	2.20	--	2.20
34 SCHOLARSHIP/STIPEND	0.01	--	0.01
36 PROCUREMENT OF I.T. EQUIPMENTS	<b>0.01</b>	--	<b>0.01</b>
38 FURNITURE EXPENSES	<b>0.01</b>	--	<b>0.01</b>
50 OTHER CHARGES	<b>0.01</b>	--	<b>0.01</b>

<b>2071 Pension and Other Retirement Benefits</b>	<b>100.00</b>	<b>--</b>	<b>100.00</b>
01 Civil	100.00	--	100.00
<b>117 Government contribution for defined Contribution Scheme</b>	<b>100.00</b>	<b>--</b>	<b>100.00</b>
<b>01 Defined Contribution Pension Scheme</b>	<b>100.00</b>	<b>--</b>	<b>100.00</b>
01 Salaries	100.00	--	100.00